

## Parent Body meeting

2:00 pm, Small Hall

Attendees: Ryan Charman, Steph Rowberry, Rachael Cant, Katherine Greenwood, Justine Bruce Michelle Humphrey, Wendy Rosewell, , Sally Fuller, Sarah Arthrell, Mrs Skinner (Headteacher), Mrs Whitehead (PA to Headteacher), Miss Fullagar (Deputy Head), Laurel Townend (Governor)

Apologies: Carole Francis, Mary Brezeanu, Heidi Smith, Dena Blake, Stacey Tilsley

### Agenda Items

	Agenda item	School Feedback
1	<b>Welcome</b>	Aim to have equal time for each agenda item (6 minutes to keep meeting to time).
2	<b>Smart awards</b>  Why do we have them?	Praising pupil's appearance, fostering a sense of pride in their uniform, wearing their uniform, sense of belonging, identity and security. We are proud to go to Brunswick House, smart attitudes, smart appearance. If we "look smart, we work smart," the children say.
3	<b>Cake sales</b>  Away from the back door  Separate table in foundation stage area	WS to email staff regarding the FS stage running their own cake stall. FS need to stay with their children to dismiss. Will need to clarify that this for FS parents only for safeguarding purposes. Trial it to see what the hitches are. PTA concerned about setting up in two areas, especially if there is only one PTA member. Staff to assist where necessary.
4	<b>PE Kits/Sports Funding Entitlement</b>  Staff raised that many children don't have kits in school.	Discussed that lots of children within school do not seem to have a PE kit. Children are missing curriculum due to this. The school funds many kit items and invested some of the sports money into rugby and football kits; also extended this funding to staff also who have fleeces and polo shirts. Uniform is non-gender specific we do not state boys or girls. Children are allowed to wear any of the uniform described. Discussed the possibility of pictures on the website to show what the accepted uniform is, without children's faces.  Discussions were held around the dance kit that was introduced. Parents did not think this kit was being used. WS explained that as part of our work towards Arts mark gold, the school's target is dance. For health and safety children are required to wear leggings to avoid friction burns on the knees and legs. Need to feed back to Mrs Nicholls-Brown that the kits are not being used. Letter will be required to send out to parents to explain the kit. PTA and lost property hold lots of PE tops and kit.
4	<b>Food technology evening classes</b>	Wendy Rosewell would like to start a five week class initially for food technology. It will be called "Can Cook, Will Cook" and it will be for five children. Will need five sets of aprons, hats and safety knives. Would love to run this class for more children if there were staff that could assist.  <b>Order of sessions:</b> <ol style="list-style-type: none"> <li>1. Word search, menu booklet.</li> <li>2. Make bread, cheese straws, green salad</li> <li>3. Minestrone soup, poppy rolls.</li> <li>4. A selection of crudités and humous.</li> <li>5. Longer session, where parents would be invited in to sample food, kebabs etc.</li> </ol> Will focus on specific ages to start with to make the class easier as opposed to focusing on all year groups. This way the class can be tailored. Will need to get parental permissions, risk assessment and to establish religions and allergies. Mrs Rosewell to liaise with school for a term 4 start.
5	<b>Use of Film and TV clips in school</b>	Literacy prompts for writing - Used as rewards - end of term or end of assessment week or sometimes in wet play (but this is one option on offer out of a selection of activities across both classes. Children can come and go as they please). - Stories - to give children opportunities to listen to other readers' voices. - Educational experiences when we can't provide a real life one - particularly in Topic based subjects - (we can't visit a hospital and meet Florence Nightingale but magic granddad can).

		<ul style="list-style-type: none"> <li>- YouTube clips for learning times tables/SPAG/songs linked to current learning/etc</li> <li>- Just Dance Kids - for wake up shake up.</li> <li>- Mindfulness exercises.</li> </ul>
6	<p><b>School Dinner Queries</b></p> <p>Changing the menu without informing parents</p> <p>Not providing exactly what it states on the menu eg: sauces with garlic bread</p> <p>Enabling parents to bank payments where a dinner is not taken eg: Out on a school trip</p>	<p>These questions were emailed directly to Principals for them to answer.</p> <p>Principals came back as follows:-</p> <p>I have spoken to both Jo Meredith, our operations manager for the area and Carly Smith our Customer Support manager for the area who will both visit the school this week.</p> <p>Jo will meet to discuss local changes with the menu such as the Christmas lunch and will speak to the unit manager regarding the missing condiments.</p> <p>Carly will be happy to discuss our online cash collection procedure and if parents would like to contact her to discuss balances will leave her contact details. Her details are:-</p> <p>Carly Smith – Customer Support Manager  Tel Nos – 07392 125 505  Email – <a href="mailto:carly.smith@principals-catering.com">carly.smith@principals-catering.com</a></p> <p>She wanted parents to know that on their system it does not show up with dates of when payments were made. It just comes up on their system as cash amounts. She is happy for parents to speak to Tracy at school who deals with the cash collections that come in initially and then if there are further queries to then to speak directly to her. She was keen to stress that no money is lost with the system, it is manually carried over in the registers and if parents notify us of the absence/trip etc we can add the credit back on to our payment system. For all future parent enquiries, please direct them to Tracy, cash collector first (available at school) and then Principals catering, as detailed above.</p>
7	<p><b>Communication</b></p> <p>Please could the Parent Forum feedback be sent as Parentmail with an attachment, as well as posted on the website.</p>	<p>School will action.</p>
8	<p><b>Mathletics</b></p> <p>Establish standardisation on mathletic point targets and home learning for the remaining terms of year</p>	<p>As a rough estimate, if we could all aim for around -</p> <p>Year 1 - 500 points weekly  Year 2 - 750 points weekly  Year 3 - 1000 points weekly  Year 4 - 1500 points weekly  Year 5 - 2000 points weekly  Year 6 - 2500 points weekly</p> <p>Please note these are our aims for everybody to try and achieve in each year group. Children are obviously welcome to aim higher if they want their class to win the Mathletics monkey which has just been introduced in trophy assembly.</p> <p>Parents raised that children will see it as who has the most points and not necessarily putting in the most effort. Teachers will stress the importance of this to children, set one they have to complete, where required.</p> <p>Point was raised about year 6's having a previous target of 3000. It was explained that it needed to be attainable and accessible for all children. Children could exceed 3000 if they so wished.</p>
9	<p><b>Class assemblies.</b></p> <p>A request to have them in the morning after registration.</p>	<p>The morning is used for core sessions such as English and Maths. Assemblies would mean the first session of the day is lost time to these core subjects. It is also been proven that children learn best first thing in the morning.</p>

10	<p><b>Healthy School</b></p> <p>Healthy packed lunches</p>	<p>School asked Parent Forum for feedback on how we get the message out to parents. School has a no crisp rule apart from on Fridays. It is a very important topic for the children. Things that are full of sugar are appearing in packed lunches again, along with items such as snackables. Snacks covered in our healthy school's policy are: - Fruit, cheese and raisins. Yoghurts are accepted for lunch, but not at snack time.</p> <p>Suggestions were: -  Feedback to parents via the class newsletters  Talking to the children - assemblies  Providing alternate ideas for snacks, here's the link, perhaps put a slip in the lunchboxes?  The headteacher was not in support of punishing the children in terms of not being allowed to eat it. Parents need the reminder in the main.</p>
11	<p><b>Any other business</b></p> <p>Staff emails and contact details</p> <p>Reminder to Parents regarding parent body agenda items</p>	<p>Feedback on the last Parent Body decision to support the removal of class teacher emails to improve staff's well-being.</p> <p>The contacts books have been introduced so any parents wishing to have one of these will be provided with one if they email the office on <a href="mailto:office@brunswick-house.kent.sch.uk">office@brunswick-house.kent.sch.uk</a></p> <p>Other ways to raise issues if speaking to the teacher or using the contact book does not resolve the concern is to email the phase leaders: -</p> <p>Miss Lemon FS Leader – <a href="mailto:fsleader@brunswick-house.kent.sch.uk">fsleader@brunswick-house.kent.sch.uk</a>  Mrs Kitchen – KS1 Leader – <a href="mailto:ks1leader@brunswick-house.kent.sch.uk">ks1leader@brunswick-house.kent.sch.uk</a>  Mr Fenniche FS2 Leader - <a href="mailto:ks2leader@brunswick-house.kent.sch.uk">ks2leader@brunswick-house.kent.sch.uk</a></p> <p>The parent body would like to have more time to remind the parents about agenda items. For the reminder to go out the week before the deadline. School will action this and send a reminder via parentmail the week before the deadline.</p>

Next Parent Body Meeting – 15<sup>th</sup> March 2018