

Parent Body meeting

11th May 2:00 pm, Small Hall

Attendees: Dena Blake (6R), Carol Francis (4W), Justine Bruce (2L), Vicky Campbell (FS), Katherine Greenwood (1W), Rachel Cant (1A), Sally Fuller (4B) Mrs Skinner (Headteacher), Miss Fullagar (Deputy) and Mrs Whitehead (PA)

Apologies: Stacey Tilsley (5H), Wendy Rosewell (3L), Mary Brezeanu (3T), Heidi Smith (6D), Ryan Charman (FA), Sarah Arthrell (5D), Michelle Humphrey (2U)

Agenda Items

1	Agenda item	School Feedback
1	Welcome	
2	GDPR – emails (school)	<p>Due to the GDPR regulations coming in from the 25th May, the school is looking to set up school based emails for the parent reps to use as opposed to their own emails. Eg RArep@brunswick-house.kent.sch.uk, RSrep@brunswick-house.kent.sch.uk, 1Wrep@brunswick-house.kent.sch.uk, 2Urep@brunswick-house.kent.sch.uk and so on. Our IT support person will be able to set these up and all representatives will be given a username and password to access their accounts. This will enable the reps to change each year but to still have the generic email for the next elected rep.</p> <p>Action:- Direct IT support to set up the generic emails.</p>
3	The packed lunch dining experience (parent)	<p>The vast majority of children in KS1 recorded in their lunchtime questionnaire that they find the dining hall a pleasant environment; they would like us to think about ways to make it even quieter (maybe calm music), putting year 2 in another hall, or packed lunches in another hall.</p> <p>KS2 – some pupils have requested tables in the small hall for packed lunches. The school does not currently have enough tables for this. Solution, buy more tables? Would need an additional three, but the dining tables are expensive and usually have to be bought in groups of 8 with the stacking trolley. We could approach the PTA for funding, as currently there is no school budget for additional dining tables. The current budget is set for classroom furniture/rugs etc.</p> <p>Actions:- contact PTA for possible additional funding.</p>
4	Inset days and amalgamating them into one week so that parents can have holidays at cheaper times (parent)	<p>Inset days are spread out to ensure that priorities on the school development plan are addressed and reviewed throughout the year. Most days are planned for in advance and include training for staff where appropriate. Occasionally time is set aside for reactive purposes in terms of addressing DFE initiatives that may come in half way through the year. Inset days are used at the start of the year to provide child protection training and sessions where policies and codes of conduct are shared. Amalgamating inset days into one week would not allow the school to continuously review and track priorities on the School development plan. The inset days will be published shortly on the new website.</p>
5	Website (School)	<p>We would like to thank Mrs Greenwood for her assistance in proof reading the website before it went live. This was very much appreciated.</p> <p>We would like to ask the parent body reps to please go back to their parents to see what the feedback is in terms of the website in a more formal capacity. Do they like the look of it, is there anything we are missing that might be useful for parents.</p> <p>There is a new logo on the website, to update from the BHS as it was felt that it was outdated, reminiscent of British Home Stores. The tree with the five roots represents the five core values of the school, empathy, honesty, teamwork, respect and self-belief and the tree is symbolic of the school being in leafy lane and having lovely grounds. The logo will eventually change on uniform, but this will be phased in in the future.</p> <p>Action – parent reps to email to headteacher@brunswick-house.kent.sch.uk and office@brunswick-house.kent.sch.uk to inform us of their class' feedback on the website.</p>

6	School Trips (School)	<p>It was brought up in a recent governor finance meeting whether parents of the school would welcome the idea of paying for school trips at the beginning of the school year. This would be variable each year depending on the trips. It would not include swimming, Bushcraft and PGL. If the school was able to work out an approximate cost for the year within say £5 and were to inform parents that they have for example three trips in the year at the total cost of £35, whether parents would want to pay for this as one payment.</p> <p>Action:- Parent reps to discuss with their class parents what the overall view would be and to email back to office@brunswick-house.kent.sch.uk under the heading Parent Body Feedback, before our next meeting in July.</p>
7	Class reps feedback	<p>Scotney, Lullingstone and Windsor class do not have any queries from their parents on a regular basis. Possible reasons are that parents are happy with things, or perhaps they do not know what the parent body reps do and what the purpose of the parent body is. Give more time for parents to email reps. It was agreed that a week would be a more realistic timeframe for parents to respond in.</p> <p>Action: Send out information again to share what the purpose is of the parent body is. This will be done once the generic emails have been set up. Give parents a week to email their reps with agenda items.</p>

Next Parent Body Meeting –4th July at 2pm